

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD SEPTEMBER 19, 2022

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, Amanda Goran, Gina Gibson, Jody White, Jeffrey Holzhauser, Deborah Melda, Tammy Figula

Those present recited the Pledge of Allegiance to the United States of America.

STAFF PRESENTATIONS

PRESENTATION BY GINA GIBSON – THE POWER OF WE

APPROVAL OF AGENDA #23-09-01

Moved by O'Boyle, second by Sturgill to approve agenda as presented with corrections and with addendum as presented.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

ADOPT RETIREMENT COMMENDATION #23-09-02

Moved by Wakefield, second by Sturgill to adopt retirement commendation for the individual listed below (Attachment A).

- a. Denise Dillman – 31.5 Years

Ayes: Wakefield, Sturgill, Maiden, O'Boyle, Stang
Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #23-09-03

Moved by O'Boyle, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Monday, August 15, 2022 and the Special Meeting on Wednesday, August 31, 2022. The minutes were distributed as required by law and shall be approved as presented.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

INPUT FROM STAFF:

Jody White - Began planning this year for new items on the menu. The food service department has adjusted the lunch orders so that the students can select their meals while in line rather than early in the morning by placing an order.

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I have met with students who wish to see vegetarian options and are currently working with them to develop meals/options. I have scheduled time with the chef's at Oberlin and Avon Schools to develop new recipes and food options for the Keystone students. There was a survey that was sent out to all of the middle and high school students and the elementary parent emails seeking feedback of the current menu and welcoming suggestions.

Jennifer Maiden - What is in the protein pack? Are there any alternatives to milk?

Jody White – The protein pack consists of cheese sticks, hard boiled eggs, and wild blueberry bread. There are no substitutes for milk based on the national guidelines.

Carrie O'Boyle - Will the salad bar be brought back?

Jody White - The pre-packaged salads have worked well and with the amount of food options and manpower, the cafeteria is limited with the ability to serve every student, especially at the elementary.

Mrs. Maiden - Spoke about options at Elyria High School and was commending the Key Collaborative program that worked with developing recipes.

CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Dyslexia Law Updates

SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- English as a Second Language

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #23-09-04

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for August 2022, as presented.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #23-09-05

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2022-2023 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2022-2023 school year:

- a. Emily Nagy – KHS Special Needs Paraprofessional – Step 2 - \$12.81/hr. – effective 9/19/2022
- b. Jasmine Pennell – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 9/13/2022

2. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff member for PLTW Automation and Robotics and Design and Modeling course training, up to 10 full days, to be paid from Nord Family Foundation Grant:

- a. Adam Shipley

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3. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Terrence Shackelford – Head Eighth Football – Step 6 – \$3,293.58

4. AMEND 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends amending the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Hoch - Assistant Varsity Football – Step 6 - \$5,037.24
- b. Jeffrey Schaef – Head Volleyball – Step 7 - \$7,168.38

5. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2022-2023 school year effective August 22, 2022 through May 26, 2022, to be paid from Title IIA:

<u>KES BLT</u>	<u>KMS BLT</u>	<u>KHS BLT</u>
Taylor Brouse	Jamie Cendrosky	Tracy Abfall
Kaitlin Bulger	Brittany Chudakoff	Suzanne Atkinson
Jill Hetsler	Kathryn Dillen	Andrea Catanzarito
Amy Hoopingarner	Ian Gaul	Patrick Gallion
Allison Johnson	Alexis Kaczay	Donald Griswold
Kristen Lazard	Donna Knight	Michael Hogue
Heather McCourt	Leanne Manning	David Jones Jr.
Anne Paulchell	Mark Sobel	Leah Tesny
Brittany Shaw		
Allison Smith		

6. EMPLOY DLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the District Leadership Team (DLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IIA:

- | | |
|-----------------------|--------------------|
| a. Jacob Alferio | j. James Kohler |
| b. John Brown II | k. Jill Hetsler |
| c. Kristen Campbell | l. Heather McCourt |
| d. Andrea Catanzarito | m. Staci Rapson |
| e. Brittany Chudakoff | n. Brittany Shaw |
| f. Kevin Fox | o. Angela Siwik |
| g. Gina Gibson | p. Mry Szczpanik |
| h. Amanda Goran | q. Leah Tesny |
| i. Donna Knight | |

7. EMPLOY KMS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KMS PBIS Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IV Funds:

- | | |
|-----------------------|--------------------|
| a. Brittany Chudakoff | e. Leanne Manning |
| b. Kathryn Dillen | f. Helen Wolosz |
| c. Alexis Kaczay | g. Jennifer Wooten |
| d. Heather Lahoski | h. Kristin Zatik |

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8. EMPLOY KHS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KHS PBIS Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Jennifer Galletti
- c. Patrick Gallion
- d. Donald Griswold
- e. Anna Saxton

9. APPROVE OPES, OSCES AND OTES

The Superintendent recommends approving the below Administrators for receiving credentials in the following areas, subject to completion of state and local requirements:

<u>OPES</u>	<u>OSCES</u>	<u>OTES</u>
Kristen Campbell	Jacob Alferio	Jacob Alferio
Amanda Goran	Gina Gibson	John Brown II
Daniel White	James Kohler	Kristen Campbell
		Gina Gibson
		James Kohler
		Angela Siwik

10. EMPLOY 2022-2023 SATURDAY SCHOOL TEACHERS

The Superintendent recommends employment of the following individuals as a Saturday School Teacher, for the 2022-2023 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis.

- | | |
|----------------------|--------------------|
| a. Tracy Abfall | f. Heather Lahoski |
| b. Kathleen Dick | g. Dawn Morris |
| c. Kari Dove | h. Hannah Murray |
| d. Kevin Fox | i. Anne Paulchell |
| e. Shannon Heffernan | j. Anna Turner |

11. EMPLOY CLASSIFIED SUBS FOR THE 2022-2023 SCHOOL YEAR

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Carolyn Abt
Monitor - \$11.54/hr. – effective 9/16/2022
- b. Alyssa Figgers
Bus Driver - \$15.33/hr.
Monitor - \$11.54/hr. – effective 9/13/2022
Paraprofessional – Special Needs - \$11.54/hr.
- c. Stephanie Kish
Monitor - \$11.54/hr. – effective 9/12/2022
- d. Christine Manning
Monitor - \$11.54/hr. – effective 9/9/2022

12. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2022-2023 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- | | |
|-------------------|------------------|
| a. Stephanie Kish | d. Kyle Trimble |
| b. William Porter | e. Kathleen Shaw |
| c. Amy Shepherd | |

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13. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2022-2023 School Year:

- a. Christine Minney from KMS Part Time Secretary 4.0 hours a day to KMS Full Time Secretary 7.75 hours a day – effective 10/1/2022
- b. Danielle Dashiell – from KES Lunch Monitor 2.5 hrs./day to KES Special Needs Paraprofessional 4.5 hrs./day effective 9/19/2022

14. TERMINATE EMPLOYMENT

The Superintendent recommends the Board of Education adopt his recommendation to terminate Jayne Gregory and her employment by the Board for inefficiency, neglect of duty, and nonfeasance, effective September 19, 2022.

Ayes: O’Boyle, Wakefield, Maiden, Sturgill, Stang
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #23-09-06**

Moved by Sturgill, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. Cassandra O’Brien – Microwave, estimated value of \$20.00 to Keystone Middle School

B. APPROVE OUT OF STATE TRIP TO NEW YORK CITY

The Superintendent recommends approving an out of state field trip for Keystone High School choir students to New York City during the period of Monday, March 20, 2023 through Thursday, March 23, 2023 as presented.

C. APPROVE AGREEMENT WITH HIGH SCHOOLS THAT WORK AND MAKING MIDDLE GRADES WORK

The Superintendent recommends approving the partnership agreement between Keystone Local School District and High Schools That Work and Making Middle Grades Work as presented.

D. APPROVE ADVERTISING AGREEMENTS

The Superintendent recommends approving the following advertising agreements from September 1, 2022 through September 1, 2023 as presented:

1. 5K Commercial Roofing LLC – Gym Banner
2. Northwest Services – Stadium Scoreboard

E. APPROVE STATEMENTS OF UNDERSTANDING AGREEMENT WITH LORAIN COUNTY COMMUNITY COLLEGE

The Superintendent recommends approving the Statements of Understanding Agreement with the Lorain County Community College to provide field experience placement as presented.

Ayes: Sturgill, Wakefield, Maiden, O’Boyle, Stang
Motion carried.

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Future BOE Meetings @ 6 P.M.

1. Monday, October 17, 2022 – Regular Meeting – KHS Conference Room
2. Monday, November 21, 2022 - Regular Meeting – KHS Conference Room
3. Monday, December 12, 2022 – Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS

JVS:

Deborah Melda – Opened the school year with the most students ever, 1300+. JVS is having a Homecoming Event, October 22nd, 11am – 2 pm. It is free but registration is required. We ask that you consider bringing non-perishable items which will be donated to Second Harvest Food Bank. October 5th is the 70th Anniversary of the OSBA Northeast Chapter.

COMMENTS/CONCERNS

Board Members:

Carrie O’Boyle – My son and I toured the JVS last year and it was impressive.

Devin Stang – Congratulations to Deborah Melda on receiving the OSBA Master Board Member Award.

Kimberly Sturgill – Thank you for all the presentations and information from tonight’s presenters.

Patricia Wakefield – The JVS has improved the programs and students are utilizing the programs to enter higher paying job opportunities.

Superintendent:

Daniel White - We will be sending out an email to Board Members about setting dates for the committee meetings. Our board attorney has reached out to the Village Solicitor regarding Liberty Street and we have not heard back from them.

ADJOURNMENT #23-09-07

Moved by Sturgill, second by O’Boyle to adjourn the regular meeting at 7:17 p.m.

Ayes: Sturgill, O’Boyle, Maiden, Wakefield, Stang

Motion carried

Devin Stang, President

Adam Hines, Treasurer/CFO

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ATTACHMENT A

RESOLUTION – DENISE DILLMAN

WHEREAS, Denise Dillman has served the staff, students, and residents of the Keystone Local School District for 31.5 years; and

WHEREAS, Denise Dillman has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Denise Dillman has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Denise Dillman for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Denise Dillman.